



MAYORAL ELECTION

2ND MAY 2024

**ELECTION OF MAYOR FOR THE EAST MIDLANDS
COMBINED COUNTY AUTHORITY ON 2 MAY 2024**

Candidate Nomination Pack

Issued by the Combined County Authority Returning Officer

1 March 2024

CANDIDATE NOMINATION PACK

For the Election of Mayor for the East Midlands Combined County Authority on 2 May 2024

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Melbourne Barrett

Combined County Authority Returning Officer

March 2024

1. Introduction

The East Midlands Combined County Authority Mayoral Election will take place on Thursday 2 May along with the Police & Crime Commissioner elections for Derbyshire and Nottinghamshire.

The Combined County Authority Returning Officer (CCARO) is Melbourne Barrett, Chief Executive and Returning Officer for Nottingham City Council. The Police Area Returning Officers (PAROs) are Emily Feenan (Derbyshire), Returning Officer for Derby City Council and Katherine Marriott (Nottinghamshire), returning Officer for Rushcliffe Borough Council.

The CCARO and PAROs have been working collaboratively to ensure that the elections are delivered consistently across both counties and have issued shared guidance, instructions, and best practice to all Local Returning Officers.

Each local authority delivering the elections locally on behalf of the CCARO and PAROs have a Returning Officer who acts as Local Returning Officer at the mayoral election.

Local Returning Officers are responsible for:

- complying with any directions issued by the CCARO
- provision of polling stations
- appointing Presiding Officers and Poll Clerks
- publishing the notice of poll and the notice of situation of polling stations
- printing the ballot papers
- managing the postal voting process
- verifying the ballot papers and providing the CCARO with information contained within the verification statement
- counting the votes for their local authority area
- transmitting the local totals to the CCARO
- declaring the local totals for their area once the CCARO has given permission for them to do so

The Combined County Authority Returning Officer is responsible for:

- publishing the notice of election
- administering the nomination process
- publishing the statement of persons nominated
- ensuring that candidates and their agents comply with the requirements relating to the content of their election addresses
- producing and distributing a booklet to every voter containing the candidates' election addresses
- collating the number of votes given for each candidate and calculating the result
- declaring the result

The Police Area Returning Officers are also responsible for all of the above CCARO responsibilities, except for producing and distribution the booklet. Instead, the PAROs must ensure that the PCC candidates election addresses are uploaded to the Home Office website.

The Electoral Commission is an independent body which oversees elections and regulates political finance in the UK. Candidates and their agents must follow certain rules set out in legislation. The Commission publishes helpful and detailed guidance for candidates and agents, and you are urged to read it. The Commission's Overview Document explaining how to use the guidance is enclosed and the full guidance is available at:










[Guidance for Candidates and Agents at Combined Authority Mayoral elections | Electoral Commission](#)

2. Useful Contact Details:

CCARO's Electoral Services Manager Email: Sarah.Wilson@nottinghamcity.gov.uk Tel: 0115 8764308

Local Authorities Elections Teams

Council	Address	Contact details
 Derby City Council	Derby City Council Council House Corporation Street Derby DE1 2FS	Email: elections@derby.gov.uk Tel: 01332 640837
 Nottingham City Council	Nottingham City Council Loxley House Station Street Nottingham NG2 3NG	Email: elections@nottinghamcity.gov.uk Tel: 0115 876 4111
 Amber Valley Borough Council	Amber Valley Borough Council Town Hall Market Place Ripley Derbyshire DE5 3BT	Email: elections@ambervalley.gov.uk Tel: 0115 9173294
 Ashfield DISTRICT COUNCIL	Ashfield District Council Council Offices Urban Road Kirkby-in-Ashfield Nottinghamshire NG17 8DA	Email: regelec@ashfield.gov.uk Tel: 01623 457 321
 Bassetlaw DISTRICT COUNCIL — North Nottinghamshire —	Bassetlaw District Council Queen's Buildings Potter Street Worksop Nottinghamshire S80 2AH	Email: elections@bassetlaw.gov.uk Tel: 01909 533252
 Bolsover District Council	Bolsover District Council The Arc High Street Clowne Chesterfield Derbyshire S43 4JY	Email: Electoral.Enquiries@bolsover.gov.uk Tel: 01246 242424 / 242422
 Broxtowe Borough COUNCIL	Broxtowe Borough Council Council Offices Foster Avenue Beeston Nottinghamshire NG9 1AB	Email: elections@broxtowe.gov.uk Tel: 0115 917 3294

 <p>CHESTERFIELD BOROUGH COUNCIL</p>	<p>Chesterfield Borough Council Town Hall Rose Hill Chesterfield Derbyshire S40 1LP</p>	<p>Email: elections@chesterfield.gov.uk</p> <p>Tel: 01246 345402</p>
 <p>Derbyshire DALES District Council</p>	<p>Derbyshire Dales District Council Town Hall Bank Road Matlock Derbyshire DE4 3NN</p>	<p>Email: electoral@derbyshiredales.gov.uk</p> <p>Tel: 01629 761335</p>
 <p>EREWASH BOROUGH COUNCIL</p>	<p>Erewash Borough Council Town Hall Ikeston Derbyshire DE7 5RP</p>	<p>Email: electreg@erewash.gov.uk</p> <p>Tel: 0115 907 1190</p>
 <p>Gedling Borough Council</p>	<p>Gedling Borough Council Civic Centre Arnot Hill Park Arnold Nottinghamshire NG5 6LU</p>	<p>Email: elections@gedling.gov.uk</p> <p>Tel: 0115 901 3917</p>
 <p>High Peak Borough Council <i>working for our community</i></p>	<p>High Peak Borough Council Town Hall Market Place Buxton Derbyshire SK17 6EL</p>	<p>Email: elections@highpeak.gov.uk</p> <p>Tel: 0345 129 4851</p>
 <p>Mansfield District Council</p>	<p>Mansfield District Council Civic Centre Chesterfield Road South Mansfield Nottinghamshire NG19 7BH</p>	<p>Email: elections@mansfield.gov.uk</p> <p>Tel: 01623 463345</p>
 <p>NEWARK & SHERWOOD DISTRICT COUNCIL</p>	<p>Newark & Sherwood District Council Castle House Great North Road Newark Nottinghamshire NG24 1BY</p>	<p>Email: voting@newark-sherwooddc.gov.uk</p> <p>Tel: 01636 650000</p>
 <p>North East Derbyshire District Council</p>	<p>North-East Derbyshire District Council District Council Offices 2013 Mill Lane Wingerworth Chesterfield Derbyshire S42 6NG</p>	<p>Email: elections@ne-derbyshire.gov.uk</p> <p>Tel: 01246 217068 / 217069</p>
 <p>Rushcliffe Borough Council</p>	<p>Rushcliffe Borough Council Rushcliffe Arena Rugby Road West Bridgford Nottinghamshire NG2 7YG</p>	<p>Email: elections@rushcliffe.gov.uk</p> <p>Tel: 0115 981 9911</p>
 <p>South Derbyshire District Council</p>	<p>South Derbyshire District Council Civic Offices Civic Way Swadlincote Derbyshire DE11 0AH</p>	<p>Email: elections@southderbyshire.gov.uk</p> <p>Tel: 01283 595723 / 595728</p>

3. Submission of Nomination Papers

You are encouraged to submit your nomination form and supporting papers for informal checking by the CCARO at the earliest opportunity. Please contact the CCARO's Electoral Services Manager to make an appointment to deliver your nomination papers. If any issues are found during this informal check, we may be able to offer advice to resolve the issues immediately and ensure your nomination can be accepted. The **original** version of each completed document must be submitted.

The following papers must be delivered by hand:

- Nomination form
- Home address form
- Candidate's consent to nomination

A candidate's subscribers are only valid if they appear on the register that is in force on the date for publication of the Notice of Election. This would be the register as it exists on 1 March 2024.

The following papers can be delivered by hand or by post but cannot be submitted by fax, email or other electronic means:

- Certificate of authorisation
- Request for party emblem
- Notification of election agent
- Notification of sub-agent

Nomination papers must be delivered to the Combined County Authority Returning Officer at Loxley House, Station Street, Nottingham, NG2 3NG between 10am and 4pm on any working day from **27 March 2024** but no later than **4pm on Friday 5 April 2024**.

A deposit of **£5,000** must be paid for each candidate by the deadline for delivery of nominations either by the deposit of legal tender (cash in British pounds only), by means of a banker's draft, or a banker's payment or building society cheque – these are issued by the bank or building society and are drawn on the bank/building society's account rather than the customer's account. They guarantee payment to the recipient. We may refuse to accept any of these if we do not know that the organisation carries out business in the UK. **We will not accept cheques drawn on a bank/building society's customer account whether a personal or business customer.**

We are currently working on setting up a process to allow online payments by debit or credit card which will be available shortly. Full details will be given at the briefing session and in the Notice of Election when it is published on 26 March 2024.

The Statement of Persons Nominated will be published by no later than 4pm on 8 April and a copy will be supplied to election agents. Forms for appointing polling, counting and postal vote agents will be supplied to election agents after the close of nominations.

4. Candidates' Campaign Addresses and the Mayoral Booklet

The Combined County Authority Returning Officer (CCARO) must produce a booklet that includes election campaign addresses from candidates and cause it to be delivered to each person entitled to vote.

A candidate's election address must be prepared by their election agent and submitted to the CCARO by **4pm on Friday 5 April 2024**. The CARO must only include an election address in the booklet if it is a statement prepared on behalf of a candidate by their election agent that complies with certain legal requirements.

Requirements of an election address

An election address can only contain matters relating to the election and **must:**

- contain a statement confirming that it has been prepared by your election agent
- give the name and address of the election agent
- give your name and address or if you have requested not to make your home address public, the relevant electoral area as given on your home address form

It must not:

- contain any advertising material (other than material promoting the candidate as a candidate at the combined authority mayoral election)
- contain any other material appearing to the CCARO to be included with a view to commercial gain
- contain any material referring to any other candidate
- be more than two sides of A5 paper. If the election address takes up two sides of A5 paper, you must supply a second version printed on one side of A5 paper. The CARO will use this single sided version if more than 15 candidates supply an election address

It may

(as long as it meets the above requirements):

- contain a photograph – provided you have submitted two identical photographs, one of which you must have signed on the back
- a party emblem and description – provided you have a certificate of authorisation issued by or on behalf of the Nominating Officer of the party in all cases, your election address must comply with any requirements the CCARO may determine – including layout, margins and use of colour so that it can be reproduced in the booklet.

Note: For more information about the technical requirements for the candidates booklet please see the **East Midlands Combined County Authority Mayoral Election – Booklet Guidance**

You should submit your candidate address for checking by the CCARO at the earliest opportunity, ideally on any working day **between 10am Wednesday 27 March and 4pm on Wednesday 3 April but by no later than 4pm Friday 5 April**. The CCARO must consider whether all of the above requirements have been complied with. If any

requirement has not been complied with the CCARO must not include that election address in the booklet.

Each candidate by whom an address is submitted for inclusion in the election booklet must pay **£5,000** to the Combined County Authority Returning Officer by way of contribution towards the expenses incurred in respect of the printing of the booklet. This contribution must be paid by no later than **4pm on Friday 5 April 2024**, acceptable methods of payment are as described at paragraph 3 for the candidate deposit.

The order that the candidate campaign addresses appear in the booklet must be decided by the CCARO by the drawing of lots as soon as reasonably practicable after 4pm on Friday 5 April. Arrangements have been made for lots to be drawn at the briefing for validly nominated candidates at 6pm on Friday 5 April. The final proofs will be available at the end of this briefing session for sign off, so that it can go to print at the earliest opportunity to ensure it reaches postal voters prior to them receiving their postal packs. The booklet is scheduled for release to Royal Mail on 12 April.

5. Access to the Electoral Register and List of Absent Voters

Electoral Register and Absent Voters List

Elected representatives, candidates, local constituency parties, registered political parties and are entitled to receive a full copy of the electoral register and the lists of people voting by post or proxy (the list of absent voters) on request and free of charge. Such requests must be made in writing to the relevant Electoral Registration Officer (ERO) and must:

- Specify the document that is required
- State whether the request is made for current documents only or whether it includes a request for the supply of any subsequent documents, such as notices of alteration
- State whether a printed copy of any of the documents is requested instead of the version in data form

Request forms for supply by each ERO are included in this pack. **Please note that completed forms should be returned to each ERO and not to the CCARO.**

These documents contain personal information and their use is strictly controlled. A candidate can use the registers and lists to complete their nomination form; assist with their campaign, and to check that donations are permissible. A candidate must not use the registers or lists for any other purpose, and should not pass them, or copies of them, to anyone outside their campaign. Any person found breaching these restrictions could face an unlimited fine and/or imprisonment.

6. Registration and Absent Voting Deadlines

The deadline for applying to register to vote for this election is **Tuesday 16 April 2024**.

New applications to vote by post and applications to change or cancel existing postal or proxy voting arrangements must reach the relevant Electoral Registration Officer by no later than **5pm on Wednesday 17 April 2024**.

Applications to vote by proxy at this election must reach the Electoral Registration Officer by **5pm on Wednesday 24 April 2024**. Applications for an emergency appointment to vote by proxy at this election (only allowed if the emergency occurred after **5pm on Wednesday 24 April 2024**) must reach the Electoral Registration Officer by no later than **5pm on Thursday 2 May 2024**.

7. Postal Voting

Postal voting packs are scheduled for release from Wednesday 17 April 2024. Candidates, election agents and their appointed postal vote agents are entitled to attend the opening of postal votes. Postal vote opening sessions are arranged locally and details will be supplied to election agents after the close of nominations.

8. Polling Station Voting

Poll cards are scheduled for despatch from 26 March 2024. Polling stations will open from 7am to 10pm on polling day – Thursday 2 May 2024. The Notice of Poll and Situation of Polling Stations Notices will be published no later than Wednesday 24 April 2024.

9. Agents

Election Agent

Each candidate must have an election agent and must give notice in writing of the appointment to the CCARO by **4pm on Friday 5 April 2024**. A form is included with the nomination papers. A candidate may appoint themselves as election agent and if no agent is appointed by the deadline will be deemed to be their own election agent. The election agent must give an office address (which may be the same as their home address) to which all claims, notices, legal process and other documents may be sent. The address must be within the combined county authority area. The office address must be in the combined county authority area and it will be published in the statutory Notice of Election Agents. **Candidates acting as their own agent should note that if you give your home address as your agent's office address it must be included in the Notice even if you have chosen not to include your home address in your nomination paper or on ballot papers.**

Sub-Agents

An election agent may appoint sub-agents to act on their behalf. They may appoint sub-agents for parts of the combined county authority area, but those parts must not overlap. The office of the sub-agent must be in the area within which they are appointed to act. The election agent must give notice in writing of the appointment(s) to the CCARO by **Thursday 25 April 2024** and a form is included in this pack.

Other Agents

Candidates are entitled to appoint polling, postal-vote and counting agents. There is more information about these agents and their roles in the EC guidance for candidates and agents. Details of where and when the various events will take place and how many agents may be appointed will be supplied to election agents after the close of nominations along with the forms required. Completed forms must be returned to the local returning officers not the CCARO.

10. Election Spending Limits

The maximum amount of spending permitted for the election is a fixed amount of £3,040 multiplied by four (being the number of constituent councils) making a total of £12,160, together with an additional 8p for each entry in the registers of electors as published at Notice of Election. The spending and donation rules apply during the regulated period. The regulated period begins on the earliest date that you can officially become a candidate which is 26 March 2024, and you will become a candidate on this date if you or others have announced your intention to stand. If you, for example, place orders in advance of this date, the spending rules still apply if this is for expenditure during the regulated period. More information and the relevant expenses forms can be found in [Guidance for Candidates and Agents at Combined Authority Mayoral elections | Electoral Commission](#). Questions about election spending should be directed to the Electoral Commission and not to the CCARO.

11. Campaigning – Code of Conduct

The Electoral Commission has produced a code of conduct for campaigners which sets out a summary of the law and offers advice about how these individuals should conduct themselves during an election campaign. Please bear this in mind if you are campaigning for yourself or others, please bring it to the attention of those who campaign for you. A copy of the code of conduct is included in this pack. All candidates have been asked to sign up to the code of conduct by the Chief Constables the CCARO and the two PAROs for the Police & Crime Commissioner Elections.

12. Campaign Rules

There are rules about what you can and cannot do when campaigning and candidates and their agents must comply. You are strongly advised to read [Guidance for Candidates and Agents at Combined Authority Mayoral elections | Electoral Commission](#) to ensure you adhere to the rules and avoid committing an offence.

13. Verification and Counts

After the close of poll, Presiding Officers will deliver ballot boxes, postal votes handed in at the polling stations and election materials to local verification venues within each council area or to secure storage if not verifying until Friday 3 May 2024. Verification and counting of votes will take place at the following local venues:

Council	Verification & Count venue
Amber Valley Borough Council	Bowls Hall, Alfreton Leisure Centre, Church Street, Alfreton, DE55 7BD
Ashfield District Council	Kirkby Leisure Centre, Hodgkinson Road, Kirkby In Ashfield, Nottingham, NG17 7DJ
Bassetlaw District Council	North Notts Community Arena, Eastgate, Worksop, Notts, S80 1QS
Bolsover District Council	The Arc High Street Clowne Chesterfield S43 4JY
Broxtowe Borough Council	Redeemer Church Nottingham, Old Town Hall, 29 Foster Ave, Beeston, Nottingham NG9 1AE
Chesterfield Borough Council	Queens Park Leisure Centre, Off Boythorpe Road, Chesterfield, S40 2ND
Derby City Council	Derby Arena, Royal Way Pride Park, Pride Park DE24 8JB
Derbyshire Dales District Council	Wirksworth Leisure Centre, Hannage Way, Water Lane, Wirksworth, DE4 4JG
Erewash Borough Council	Rutland Tennis Centre, West End Drive, Ilkeston, Derbyshire, DE7 5GH
Gedling Borough Council	Richard Herrod Centre, Foxhill Road, Nottingham, NG4 1RL
High Peak Borough Council	The Octagon, Pavilion Gardens, St Johns Road, Buxton SK17 6BE
Mansfield District Council	Civic Corner, Civic Centre, Chesterfield Road South, Mansfield, NG19 7BH
Newark & Sherwood District Council	Newark Sports and Fitness Centre, Lord Hawke Way, Newark, NG24 4FH
Nottingham City Council	Lexus Nottingham Tennis Centre, University Boulevard, Nottingham, NG7 2QH
North East Derbyshire District Council	Dronfield Sports Centre, Civic Centre, Dronfield, Derbyshire, S18 1PD
Rushcliffe Borough Council	Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG
South Derbyshire District Council	Greenbank Leisure Centre, Civic Way, Swadlincote, Derbyshire, DE11 0AH

More details and the necessary forms to appoint counting agents will be provided after the close of nominations.

14. Publication of Results

Results will be collated by the CCARO who will declare the result at the Lexus Nottingham Tennis Centre, University Boulevard, Nottingham, NG7 2QH. The Notice of Result will be published on the CCARO website www.eastmidlandsdevolution.co.uk and the East Midlands Combined Authority website, council websites and will be displayed in council buildings.

15. Candidate Briefing Sessions

The first briefing for potential candidates and/or their agents will be held at **6pm on Tuesday 12 March** at Loxley House, Station Street, Nottingham, NG2 3NG. Please contact the Electoral Services team to inform them of your attendance.

After the close of nominations at 4.00pm on Friday 5 April 2024, an additional briefing for validly nominated candidates and/or their agents will take place. This session will start at **6pm on Friday 5 April 2024**, in the same location in the Ground Floor Committee Room, Loxley House, Station Street, Nottingham, NG2 3NG.

At the beginning of this session, lots will be drawn to establish the order that the election addresses will appear in the booklet and a print ready proof will be prepared whilst candidates and agents are taken through postal voting, polling day and verification and count arrangements. At the end of the session the proofs will be ready for signing off by the candidate/and or their agent, ready for submission to the printers.

16. Payment Methods

In addition to the legally required payment methods – cash or banker's draft/cheque as described in Section 3, the CCARO will accept online payments by bank transfer and debit or credit card. If paying by debit/credit card, then please ensure you bring the payment card to your nomination appointment so that you can make the payment at the same time as delivering your nomination papers. If you are paying by banker's draft or a cheque drawn on the account of a bank or building society.

Electorate Statistics and Spending Limit

The electorate figures at 1 March are confirmed and listed below including the calculation of the maximum spending limit applicable to this election.

Name of Local Authority	Electorate at 1 March
Amber Valley BC	99,767
Ashfield District Council	92,979
Bassetlaw District Council	89,907
Bolsover District Council	61,879
Broxtowe Borough Council	84,530
Chesterfield Borough Council	77,878
Derby City Council	180,184
Derbyshire Dales District Council	58,249
Erewash Borough Council	86,080
Gedling Borough Council	89,961
High Peak Borough Council	72,525
Mansfield DC	81,560
Newark & Sherwood District Council	93,402
North East Derbyshire District Council	80,955
Nottingham City	200,822
Rushcliffe Borough Council	92,407
South Derbyshire District Council	82,632
Total electorate	1,625,717
Total electorate x by 8p per elector	130,057.36
£3040 x 4 (constituent council)	12,160
Max Spending Limit	142,217.36

East Midlands Combined County Authority Mayor Timetable – 2 May 2024

Event	Working days before poll (deadline if not midnight)	Date
Publication of notice of election	Not later than 25 days	Tuesday 26 March
Delivery of nomination papers	From the day after the publication of notice of election until 4pm on the nineteenth working day before the election (10am to 4pm)	Wednesday 27 March until 4pm Friday 5 April
Deadline for withdrawals of nomination	19 days (4pm)	4pm Friday 5 April
Deadline for the notification of appointment of election agent	19 days (4pm)	4pm Friday 5 April
Making objections to nomination papers	Nominations delivered up to 4pm on Thursday 4 April	Objection must be made between 10am and 12pm on Friday 5 April
	Nominations delivered after 4pm on Thursday 4 April	Objection must be made between 10am and 5pm on Friday 5 April
Publication of first interim election notice of alteration	At 19 days	Friday 5 April
Publication of statement of persons nominated	Not later than 18 days (4pm)	By no later than 4pm Monday 8 April
Deadline for receiving applications for registration	12 days	Tuesday 16 April

Event	Working days before poll (deadline if not midnight)	Date
Deadline for receiving new postal vote and postal proxy applications, and for changes to existing postal or proxy votes	11 days (5pm)	5pm Wednesday 17 April
Deadline for receiving new applications to vote by proxy (not postal proxy or emergency proxies)	6 days (5pm)	5pm Wednesday 24 April
Deadline to apply for Voter Authority Certificates	6 days (5pm)	5pm Wednesday 24 April
Publication of second interim election notice of alteration	Between 18 days and 6 days	
Publication of notice of poll	Not later than 6 days	Wednesday 24 April
Publication of final election notice of alteration	5 days	Thursday 25 April
Deadline for notification of appointment of polling and counting agents	5 days	Thursday 25 April
Deadline for notification of appointment of sub agents	5 days	Thursday 25 April
First date that electors can apply for replacements for lost postal votes	4 days	Friday 26 April
Polling day	0 (7am to 10pm)	Thursday 2 May
Last time that electors can apply for a replacement for spoilt or lost postal votes	0 (5pm)	5pm Thursday 2 May

Event	Working days before poll (deadline if not midnight)	Date
Deadline for emergency proxy applications	0 (5pm)	5pm Thursday 2 May
Last time to alter the register due to clerical error or court appeal	0 (9pm)	9pm Thursday 2 May
Delivery of return as to election expenses	Not later than 35 calendar days* after the date the election result is declared	Friday 7 June
Deadline for sending postal vote identifier rejection notices	Within 3 months from the date of the poll	Friday 2 August

* On the assumption that the result is declared on Friday 3 May. If the result is declared on Saturday 4 May, if for example the poll is combined with a General Election, then the deadline would move to Monday 10 June.

Nomination pack here – see separate attachment.

Request for electoral register

Name of Local Authority electoral area:		Date of election	
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This form must be submitted to the [Electoral Registration Officer](#) for the electoral area. Some elections/referendums cover more than one registration area so you may need to apply to each area.

This form must be completed by the candidate, except in the case of party lists such as at GLA London Member, Scottish Parliamentary regional or Senedd Cymru regional elections where this form must be completed by the election agent.

Declaration of candidacy and confirmation of legal use of electoral register information	
Name of Candidate / party list election agent	
<p>I declare that I am a candidate / party list election agent at the above named election. I will use my copy of the electoral register for electoral purposes and checking the validity of donations only. I will only allow others who are assisting me in my campaign to use my copy of the electoral register for the same purposes only. I understand that any use other than for electoral or donation checking purposes is illegal and is punishable by a fine. In England and Wales, the fine is unlimited; in Scotland the fine can be up to £5,000. My request is for the register as at the last date for notice of election and any revisions or notices of amendment while I am a candidate.</p>	
Signed (Candidate / party list election agent)	

Application & Delivery details	
My application is for the electoral register in (tick one box only, paper or data):	
Paper format	
Data format	
Delivery address:	

Contact details (in case of query)	
Telephone	
Mobile	
Email	

This electoral register can only be supplied when you officially become a candidate. Further information on this is contained in Part 4 of our [guidance for candidates and agents](#).

Request for a copy of the lists of postal and proxy voters

Name of Local Authority electoral area:		Date of election	
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The lists of postal and proxy voters are maintained and held locally by the [Electoral Registration Officer](#). Some elections/referendums cover more than one registration area so you may need to make separate requests to **each of the relevant Electoral Registration Officers**. Contact details can be found on www.electoralcommission.org.uk/i-am-a/voter.

This form must be completed by the candidate, except in the case of party lists such as at GLA London Member, Scottish Parliamentary regional or Senedd regional elections where this form must be completed by the election agent.

Declaration of candidacy and confirmation of legal use of absent vote list information

For further information relating to the processing of personal data you should refer to the privacy notice on the data controller's website. You can find their website address at www.electoralcommission.org.uk/i-am-a/voter

Name of Candidate / party list election agent	
<p>I declare that I am a candidate / party list election agent at the above named election. I will use my copy of the absent vote list (postal and/or proxy voters list) for electoral purposes only. I will only allow others who are assisting me in my campaign to use my copy of this data for the same purposes only. I understand that any use other than electoral purposes is illegal and is punishable by law. In England and Wales, the fine is unlimited; in Scotland, the fine can be up to £5,000.</p>	
Signed (Candidate / party list election agent)	

Application and delivery details		
My application is for the absent vote list in (you may tick as many boxes that you wish):		
The current list of postal voters		
The current list of proxy voters		
The final list of postal voters		
The final list of proxy voters		
Please supply the data in (please tick one box only):		
Paper format		
Data format		
Delivery address:		

Contact details (in case of query)	
Telephone	
Mobile	
Email	

Code of Conduct – see separate attachment.